

Finance and Corporate Services Scrutiny Board (1) Work Programme 2015/16

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| 1 July 2015 |
| Customer Journey 2014/15 Revenues and Capital Outturn Report |
| 2 September 2015 |
| Council tax and Housing benefit support allocation Public Consultation – Local Council Tax Support Scheme Update on Coventry Investment Fund |
| 11 November 2015 |
| Sub Regional Procurement Strategy 2015-2020 Public Consultation – Local Council Tax Support Scheme Medium Term Financial Strategy |
| 6 January 2016 |
| Customer Journey Update Outcome of the additional investment into Children's Services Treasury Management Funding of the Capital Programme Public Health Finance |
| 2 March 2016 |
| Strategic Property Review Council move to Friargate |
| 27 April 2016 |
| Capital Programme |
| 2016/17 |
| Impact of changes to Local Council Tax Support Scheme – September 2016 Equalities in Employment |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
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| 1 July 2015 | Customer Journey | Contact Centre access and performance - Residents have raised concerns that they have been unable to access the contact centre without a lengthy wait on the phone and delays in responses to emailed queries. Members want to look at the performance figures for the Contact Centre and understand how customer demand is being managed and met. | Cllr Gannon/ Lisa Commane |
| 1 July 2015 | 2014/15 Revenues and Capital Outturn Report | Including reserves and underspends | Cllr Gannon |
| 2 September 2015 | Council tax and Housing benefit support allocation | To look at how the financial support is allocated to residents in need, including the subsidy of Council Tax. This includes discretionary payments. | Cllr Gannon/ Tim Savill |
| 2 September 2015 | Local Council Tax Support Scheme | The Council is consulting on proposed changes to the Council Tax Support Scheme. The Board will review the proposals and make any recommendations for consideration as part of the consultation process. | Cllr Gannon/ Tim Savill |
| 2 September 2015 | Collection of Council Tax – payment methods and impact on collection rates | Changes have been made to the way that Council Tax payments can be made by the public. This has been raised as an issue for those in certain areas of the City and the Board would like to discuss the rationale for these changes and the impact it has had on constituents. They would also like an indication as to how these changes have impacted on collection rates. | Lisa Commane/ Tim Savill |
| 2 September 2015 | Update on Coventry Investment Fund | To provide an update on spending from the CIF. To include governance and reporting arrangements for companies and other bodies in which the Council has a financial interest. | Cllr Gannon/ Andy Williams/ David Cockcroft |
| 11 November 2015 | Treasury Management | To look at approaches to treasury management including cash balances and approaches to borrowing | Cllr Gannon/ Barrie Hastie |
| 11 November 2015 | Funding of the Capital Programme | To look at how the Capital Programme is funded and approaches to managing existing loans. | Cllr Gannon/ Barrie Hastie |
| 11 November 2015 | Public Health Finance | The Board have requested a short briefing on Public Health finance to understand the levels of funding the area has brought with them into the Council. | Cllr Gannon/ Barrie Hastie |
| 11 November 2015 | Sub Regional Procurement Strategy 2015-2020 | To approve the Sub Regional Procurement Strategy 2015-2020. This will be going to Cabinet Member on 26.11 so any comments and recommendations can be forwarded there. | Cllr Gannon/ Liz Welton |

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| 11 November 2015 | Public Consultation – Local Council Tax Support Scheme | For the Board to feed into the consultation on changes to the Local Council Tax Support Scheme. | Tim Savill |
| 11 November 2015 | Medium Term Financial Strategy | For the Scrutiny Board to comment on, and make recommendations about, the MTFS before it goes to Cabinet. | Barry Hastie/ Paul Jennings |
| 6 January 2016 | Customer Journey Update | To look at the progress being made with the customer journey and customer services performance. To include whether the savings anticipated in the MTFS through the changes to customer service, through Kickstart and the Customer Journey, are on track to be achieved. | Cllr Gannon/ Lisa Commane |
| 6 January 2016 | Outcome of the additional investment into Children's Services | To consider the outcome of the additional investment into Children's Services, | Cllr Gannon/ Cllr Ruane/ Barrie Hastie |
| 6 January 2016 | Treasury Management | To look at approaches to treasury management including cash balances and approaches to borrowing | Cllr Gannon/ Barrie Hastie |
| 6 January 2016 | Funding of the Capital Programme | To look at how the Capital Programme is funded and approaches to managing existing loans. | Cllr Gannon/ Barrie Hastie |
| 6 January 2016 | Public Health Finance | The Board have requested a short briefing on Public Health finance to understand the levels of funding the area has brought with them into the Council. | Cllr Gannon/ Barrie Hastie |
| 2 March 2016 | Strategic Property Review | To review progress on the Strategic Property Review and to consider the property assets held by the Council. | Cllr Gannon/ Nigel Clews |
| 2 March 2016 | Council move to Friargate | For the Board to scrutinise the Council move to Friargate which includes the finances of the move. This Board can also consider the workforce, IT and HR implications of the move if they choose. SB3 will pick up Friargate and its impact on economic development including an update on the number of new jobs being created. | Cllr Gannon/ Lisa Commane |
| 27 April 2016 | Capital Programme | An update on the Capital Programme to be provided in March/ April 2016. Further consideration to be given to how revenue monies are used to fund the capital programme as raised at the meeting on 6 th January 2016. | Cllr Gannon/ Paul Jennings |
| Briefing Note | Collection of Council Tax – payment methods and impact on | Changes have been made to the way that Council Tax payments can be made by the public. The Board was concerned to understand the rationale for these changes and the impact it has had on constituents. They would also like an indication as to | Lisa Commane/ Glenda Cowley |

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| | collection rates | how these changes have impacted on collection rates. A briefing note was circulated to the Board on 30 July; collection rates and impacts will be monitored throughout the year and will be brought to the Board should any concerns be identified. | | |
| September 2015 | Visit – Tour of Customer Centre prior to opening | Members have requested the opportunity to tour the customer centre a couple of months prior to it opening. | | Lisa Commane |
| | | 2016/17 | | |
| TBC | Equalities in Employment | This item will look at the diversity of the Council's workforce and how the Council is encouraging a more diverse workforce which is representative of the local population. | | Shokat Lal |
| TBC - September | Impact of changes to Local Council Tax Support Scheme | Changes have been proposed to the Local Council Tax Support Scheme. If approved by Cabinet in 2016, the Board have asked that the impact of implementation is looked at after 6 months. | | Barrie Strain/ Glenda Cowley |
| Performance Reports – only bring to board if issues of concern identified by Chair or Board Members | Half yearly reports on agency workers | A regular update on progress on reducing use of agency staff across the Council | Shokat Lal | Regular Review |
| | Half yearly reports on sickness absence | A regular update on progress on reducing sickness absence across the Council | Shokat Lal | Regular Review |
| | Half yearly report on Benefits Service Performance | A regular update on progress on performance in the benefits service. | Glenda Cowley | Regular Review |
| | Half yearly report on Revenues Service performance | A regular update on progress on performance in the revenues service. | Jan Evans | Regular Review |